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| EXPERT FOR ECONOMIC ISSUES |
| NIS Gazprom Neft is vertically integrated energy company, one of the largest in Southeast Europe.  The Company is looking to recruit Expert For Economic Issues, based in Sofia.  Responsibilities:  - Yearly and Quarterly planning of OPEX (Business Plan, QPRs) - Monthly planning of OPEX (Operative Plan) - Reports to the management and to the parent company on results, analyzing the results - OPEX and EBITDA reports analyses, factor analyses - Conducts an annual inventory for all categories of assets and liabilities - Preparation of proposals for impairment / de-recognition of liabilities, receivables and assets; - Preparing, coordinating and implementing internal procedures covering: annual, monthly and other inventories, receipt and acceptance of invoices and any other activity related to financial control - Calculating of economic effectiveness of investment projects - Receiving and controlling of all bank statements - Controlling the receivables of cash generated in the operating activities - Any other activities related to the management of the financial resources  Job Requirements:  - Appropriate University Degree - Fluent English is a must; Russian or Serbian would be an asset; - Flexibility, resistance to change and ability to work under pressure - Excellent knowledge of Excel and Power Point; Knowledge in SAP would be considered as a plus  We offer:  Permanent labor contract, 20 days paid leaves per year, participation in an annual motivational system, competitive remuneration.   Only short-listed candidates will be contacted. All applications will be treated as confidential and will be used for recruitment purposes only. |